Curriculum Committee



**May 17, 2024** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: ASG (Stephani Dale), Nora Brodnicki, Armetta Burney, Debra Carino, Virginia Chambers, Amanda Coffey, Juan Cortes, Megan Feagles (Recorder), Sue Goff, Jordan Gulley, Dawn Hendricks, Kari Hiatt, Kerrie Hughes (Chair), Jason Kovac, Eric Lee, Kara Leonard, Gentiana Loeffler, Mike Mattson, Patricia McFarland, Kelly Mercer, Deanna Myers, Tracy Nelson, David Plotkin, Lisa Reynolds, Terrie Sanne, Charles Siegfried, April Smith, Aundrea Snitker, Sarah Steidl, Wryann Van Riper, Andrea Vergun

**Guests:** Bev Forney, Derek Lougee, Jen Miller, Dave Mount, Kari Nixon, David Parrish

**Absent**: Dustin Bare, Elizabeth Carney, Erin Gravelle, Tara Sprehe, Chris Sweet, Dru Urbassik

1. **Welcome & Introductions**
2. **Approval of Minutes**
   1. Approval of the May 3, 2024 minutes

*Motion to approve, approved*

1. **Consent Agenda**
   1. Course Number Changes
   2. Course Title Change
   3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**
2. **Human Services Generalist AAS and CC Amendments**
   1. Curriculum Office presented for Yvonne Smith
   2. Human Services Generalist AAS
      1. Remove MA as an elective subject, add HP-110 as an elective option.
   3. Human Services Generalist CC
      1. Remove MA as an elective subject, add HP-110 as an elective option.

*Motion to approve, approved*

1. **EC-200 Reactivation**
   1. Derek Lougee presented
   2. Introducing a course for non-majors in the field of economics.

*Motion to approve, approved*

1. **EC-200 General Education Certification**
   1. Derek Lougee presented
   2. Seeking Gen Ed approval in the Social Sciences area.

*Motion to approve, approved*

1. **Gen Ed Program Amendments**

Curriculum Office presented

* 1. AA Degree, Oregon Transfer
     1. Adding newly reactivated EC-200 to Gen Ed Social Sciences List. Same change for all programs.
  2. AA Degree, Transfer English Literature
  3. AS Degree, Transfer Biology
  4. AS Degree, Transfer Computer Science
  5. Associate of General Studies
  6. Oregon Transfer Module

*Motion to approve, approved*

1. **ASOT Business Suspension**
   1. Bev Forney presented
   2. This degree has been replaced with the new AST Business degree that came from the statewide work in designing the new Business MTM. The courses in the older degree will continue to be offered, but we will be enrolling new student in the newer AST Business and inactivating this older degree. HECC approved this plan.

*Motion to approve, approved*

1. **ASOT Computer Science Suspension**
   1. Jen Miller presented
   2. This degree has been replaced with the (newer) AST degree in Computer Science that came out of the work with the statewide MTM. The courses in the older degree will continue to be offered, but we will be enrolling new students in the (newer) AST degree and inactivating this (older) degree. HECC approved this plan.

*Motion to approve, approved*

1. **Music Changes**

Curriculum Office presented for Kathleen Hollingsworth

* 1. New Course – MUS-104
     1. Expanding the Music Fundamentals sequence courses.
  2. Music Performance & Technology AAS Amendment
     1. Adding in the new Individual Lessons disciplines. Adding MUS-104. Removing MUS-101, MUS-170. Total credits change from 96-97 to 97-98

*Motion to approve, approved*

1. **Medical Assistant CC Amendment**
   1. Virginia presented for Sarah Parker
      1. Removing BI and BI-102 as biology options in the program prerequisites. First term courses were updated to remove those courses as prereq options as well.

*Motion to approve, approved*

1. **Electrician Apprenticeship Technologies (IE) AAS Amendment**
   1. Kari Nixon presented
   2. Only change is adjusting the elective credits so that the program is only 90 total credits. Total program credits change from 92 to 90.

*Motion to approve, approved*

1. **EFA Health Professions Amendment**
   1. Virginia Chambers presented
   2. Replacing MA-100 with HP-120
   3. MA-100 is Intro to Medical Assisting whereas HP-120 is a more generic course, Introduction to Health Sciences

*Motion to approve, approved*

1. **ART-258 Reactivation**
   1. Nora Brodnicki presented
   2. We are changing this to an intermediate level course that will run in tandem with the introductory course in order to accommodate student interest in this medium.

*Motion to approve, approved*

1. **Old Business**
   1. Nominations for Chair/Alternate Chair
      1. Nora and Kelly Mercer volunteered to co-chair.

*Motion to approve, approved*

1. **New Business**
   1. Transferability Info on Course Outlines
      1. Eric Lee presented
      2. I’ve noticed that most of these are not filled out very well, and I would like to talk about the possibility of making some changes around this:
         1. A collection of resources for people submitting outlines (perhaps from advising)
         2. An agreement on what we are looking for here
         3. A discussion of who should be responsible for ensuring the accuracy of these transfer equivalencies
      3. The Curriculum Office can post links and help bubbles in the CourseLeaf form. Will look into making it a required field for ACTI code 100 only. Ideally, when PSU is selected, links to PSU transfer would pop up.
   2. **Gen Ed/Related Instruction Review Team Update**
      1. Lisa Reynolds presented
         1. The form is live. Dru created a how-to video on how to complete the form.
         2. The Gen Ed Team needs members.
   3. **Arts & Letters Assessment Team Update**
      1. Nora Brodnicki and Dave Mount presented
         1. The Arts and Letters Assessment team would like to ask departments to test and try the new Arts and Letters form in our system by submitting at least one A & L course for Curriculum Committee update/ review and A & L review.
2. **Closing Comments**

*-Meeting Adjourned-*

|  |
| --- |
| **Next Meeting: June 7, 2024 (8-9:30am)** |